

D R A F T

STAT

MEMORANDUM FOR ASSISTANT DIRECTOR, ORE

ASST. EXECUTIVE FOR P&A  
CHIEF OF SECURITY BRANCH, OCD

SUBJECT: Initial Administrative and Security Directive,  
"Sunshine" Project.

1. The Assistant Director, ORE, will direct the Acting  
Chief of the ORE Research Group for the Sunshine Project, Mr.

[ ] to proceed to Palo Alto, California, reporting upon arrival STAT  
to Dr. H. H. Fisher of the Hoover Library.

2. It is desired that, upon arrival, [ ] consult with STAT  
Dr. Fisher and jointly with him prepare a proposal covering the  
quasi-official title to be used by CIG researchers at the  
Hoover Library. Complete cover of personnel is not imperative,  
and if in the judgment of Dr. Fisher and [ ] it appears STAT  
desirable or inevitable that CIG personnel be identified as such,  
their proposal may be made accordingly. [ ] STAT  
will forward  
this proposal through Assistant Director, ORE, for approval of  
the Director of Central Intelligence. During the interim  
period, [ ] will let himself be known as a government STAT  
researcher assisting Dr. Fisher in the screening of documents  
received from abroad. No official or unofficial releases will  
be made to the local or university press pending approval by the  
Director of Central Intelligence of a quasi-official title  
for this group.

3. [ ] now on temporary duty at the Hoover STAT  
Library, is herewith attached to the ORE Research Group and  
will perform such tasks as the Assistant Director,

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ORE, and the Chief or Acting Chief of the Research Group may direct.

4. Upon arrival, [ ] will take the following administrative action:

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a. Make arrangements with Dr. Fisher for adequate working space. Such space must include at least one private office for the chief or acting chief of the group.

b. Forward to the Director of Central Intelligence for the Executive for P&A the following:

(1) Personal mailing address.

(2) Informal requisition for supplies, services, and equipment and address for delivery.

c. Using the letter of introduction attached hereto, consult with local Army and Navy headquarters and recommend to this office (Office of Executive for P&A) the most suitable headquarters through which classified communications may be effected. The Executive for P&A will thereafter <sup>formally</sup> notify proper communications offices in Washington and California.

5. [ ] will observe the following security regulations pertaining to the Sunshine Project:

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a. The general classification of the ORE Research Group at the Hoover Library is "Restricted."

b. The classification of the mission of the Group to include areas of interest and types of information to be obtained is "Confidential."

c. The classification of material developed by the research will be according to its content and in compliance with CIG security regulations.

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d. Maintenance of an exclusive private office which can be locked and which contains a 3-combination safe for classified material.

e. CIG stationery or letter heads will not be used.

f. Initially, classified communications not above SECRET will be forwarded to CIG by registered mail in compliance with CIG security regulations. After arrangements are made as mentioned in paragraph 3 c above, classified documents which are transmitted to Washington will be sent through the proper service channels providing security consistent with the classification.